

THE ENGINEERS CLUB
AT THE GARRETT-JACOBS MANSION
BALTIMORE'S CLUB FOR PROFESSIONALS

POLICY FOR FUNDRAISING EVENTS

The Engineers Club is a not-for-profit 501c7 corporation and as such is prohibited from certain forms of generally accepted business practices. Therefore, the Club must operate with the following restrictions:

1. The Club and the mansion are exempt from ADA because they are not public accommodations. We will make every effort to accommodate guests with disabilities.
2. The Engineers Club is for the enjoyment of members and their guests.
3. Admission must be by ticket only and tickets must be pre-sold. A will-call provision is appropriate but no tickets may be sold at the door for fundraisers. Events officially sanctioned by the Club or the Endowment Fund may be excluded from this provision.
4. The Club does not solicit for non-member events nor make its mailing list and roster available to outside organizations.
5. All fundraising events must provide for their own set up and take down of decorations, auction items, and similar.
6. Due to the delicate nature of our interiors, there are restrictions on placement of decorations and items brought in from the outside. Please consult your food and beverage coordinator.
7. All fundraising events sponsored by a member will pay a reduced per-person rental fee for use of the Club. The discount will be 50% of the usual non-member fee.
8. All fundraising entities must provide proof of non-profit status from the IRS.