

# Engineering/Construction Firm of the Year 20 11

*To read this page, use the SCROLL bar, arrow and tab keys will take you to the next page.*

## ELIGIBILITY REQUIREMENTS

- \* The Candidate firm must have maintained an active office staffed with engineers in the state of Maryland in the year 2011.
- \* The Candidate Firm must have completed work on a project located in the state of Maryland in the year 2011.

## ELECTRONIC SUBMITTAL DEADLINE

**Wednesday, January 18, 2012, 6:00 PM EST**

## NOMINATION SPECIFICATIONS

- \* Complete the Nominating Society & Certification form. Print the Certification form, have all required parties sign it, then, scan it in for electronic delivery with the rest of the Nomination Package.
  - \* Complete the Candidate's General Information form.
  - \* Attach a typed narrative description for each of the four award criteria, addressing the bullet points listed for each criteria. See page 4 of the Nomination package for this information.
- \* **SUBMIT the Nomination Package and the signed Certification page as PDF files via ELECTRONIC TRANSMISSION to:**

[EngineeringAwardsMD@gmail.com](mailto:EngineeringAwardsMD@gmail.com)

# Awards Ceremony: Fri, Feb 24, '12



**ASSOCIATE SOCIETY COUNCIL**  
Engineering Society of Baltimore, Inc.  
11 West Mount Vernon Place • Baltimore • Maryland • 21201

**APPLICATION DEADLINE: WED. , JANUARY 18, 2012 – 6:00 PM, EST**

**NATIONAL ENGINEERS WEEK February 19 - 25, 2012**

# NOMINATION APPLICATION ENGR'G/CONST FIRM <sup>of</sup> the YEAR

## NOMINATING SOCIETY & CERTIFICATION FORM

Name of Engineering/Construction Firm:

Sponsoring Society:

## CONTACT INFORMATION FOR SPONSORING SOCIETY

Primary Contact's Name:		Secondary Contact Name:	
Primary Contact's Phone: (     )     -	Primary Contact's Fax: (     )     -	Secondary Contact's Phone: (     )     -	Secondary Contact's Fax: (     )     -
Primary Contact's email address:		Secondary Contact's email address:	
Primary Contact's Mailing Address ( <i>street, city, state, and zip</i> ):			

## CERTIFICATION

I certify that the information provided in this nomination package is correct and will fully disclose all information to anyone who may be concerned.

Candidate's Signature*	Date
Sponsoring Society Representative's Signature	Date

\*If the nomination is a surprise for the candidate, the candidate's signature is not required, instead, provide a signature from the individual who provided or obtained the bulk of the background information.

***For Office Use Only:***

Postmark Date:	Date Received:	Received by:

**MAIL or FAX THIS PAGE WITH SIGNATURES TO:  
Kathryn Gunkel, POB 16690, Balto, 21221, (410) 686-8682  
OR email scanned copy to EngineeringAwardsMD@gmail.com**



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## CANDIDATE'S GENERAL INFORMATION FORM

Name of Engineering/Construction Firm being nominated:		Application Date:
Sponsoring Society:	Firm's URL address:	

### 1.0 GENERAL INFORMATION FOR ENGINEERING/CONSTRUCTION FIRM.

Address of Firm's Headquarters:		
Business Phone for Headquarters: (     )     -	Fax Number for Headquarters: (     )     -	Email address:
If Firm is not headquartered in Maryland, Maryland office's address (Street, City, State, & Zip):		Title of Maryland office's director:
Maryland Telephone: (     )     -	Maryland Fax Number: (     )     -	Title of Maryland office's director:
If Maryland office has a different URL, please list below:		

### 2.0 CONTACT INFORMATION FOR ENGINEERING/CONSTRUCTION FIRM.

The Awards and Recognition Committee of the Engineers Week Council will be contacting the winning firm directly regarding their selection as Engineering/Construction Firm of the Year. Please provide the following information.

Name of Contact Person for firm:		Contact Person's position:
Office telephone number: (     )     -	Mobile telephone number: (     )     -	Contact person's email address:
Contact Person's Mailing Address (street, city, state, and zip):		
If Contact Person is not the Firm's President/CEO/General Manager then please provide information about Firm's President/CEO/General Manager		
Name	Telephone (     )     -	Email address:

**SEND ELECTRONIC COPY IN PDF FORMAT TO:**

Kathryn O'C. Gunkel, P.E. .... [EngineeringAwardsMD@gmail.com](mailto:EngineeringAwardsMD@gmail.com)

Questions? Ms. Gunkel can be reached at (410) 780-WOOD, [wildwoodenvironmental@comcast.net](mailto:wildwoodenvironmental@comcast.net)



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## CRITERIA

### Professional Experience (35%):

- The nominated Firm must have completed planning, design, construction management and/or facilities commissioning work on project(s) within Maryland in 2010.
- List those projects that the Society considers sufficiently notable to justify this award.
- List other awards won by the firm in 2010 and in the last 5 years, especially if any of the 2010 the awards are for any of the projects which are included in this nomination.
- If the firm is ENR ranked, list the fields and the rankings.
- Does the Firm qualify as a small business?
- Does the SBA place it into a specific category?

### Support for Professional and Technical Societies (35%):

- List the Firm's memberships in professional and technical societies, with special emphasis on those societies that are members of the Engineering Society of Baltimore.
- Describe the Firm's efforts to play an active role in those societies.
- List the Firm's employees who hold officer, board member, or committee positions in those societies.
- Does the Firm underwrite the cost of membership for its engineering staff?
- Does the Firm encourage active participation in professional/technical societies by its engineering staff?
- Describe any awards the firm has won as a result of its support of these professional societies.

### Support for Professional Development (15%):

- Describe the Firm's approach to ensuring that its engineering and other licensed staff maintain and improve their technical skills and knowledge, i.e., professional competency.
- Describe programs which the Firm actively supports to ensure post-secondary education in scientific, technical, engineering and mathematics is available to its employees (including their spouses and dependents) and other members of the general public.
- Describe programs that support elementary and secondary education.

### Civic Activities (15%):

- Describe the Firm's outreach efforts to established community organizations and programs that support the general goals of society.
- Describe the Firm's internal programs that are aimed at encouraging their employees to actively participate in both internal and external community involvement work.

## **Awards Ceremony: Fri, Feb 25, '11**

*OOThe Firm or that is selected for this award will be asked to provide a display about the Firm which highlights the aspects that meet the criteria and which make it an outstanding engineering or construction firm in Maryland. The display will be set up at The Engineers Club the night of the Awards Ceremony and for several weeks thereafter.*

*For the night of the Awards Ceremony, we would like a 10 to 15 minute presentation about the Firm. 11 1*



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